

COVID-19 Preparedness Plan for Boys & Girls Clubs of Central Minnesota/KIDSTOP

1. Handwashing

- Will be done when children arrive for the day, and before they go into their classroom.
- Children will wash hands throughout the day; every 45 minutes.
- Hand washing will be done after all activities, blowing your nose, coughing, sneezing, and before eating and after eating.
- Hand Sanitizer will be available at all times.

2. Cleaning, Sanitizing & Disinfecting

- Frequently touched surfaces need to be wiped down every two hours (Tables, chairs, doorknobs, light switches, sink area, countertops)
- Toys will be sanitized daily. Toys that cannot be sanitized should not be used.
- All cleaning materials are to be kept out of reach of the children.

3. Arrival & Departure

- Pick-up and Drop-off, parents are not allowed to enter the building. They are asked to stand outside or in the entry way while we do the health screening of the child.
- Before children or adults come into the program we do a health screening on them.
- See attached Health Screening sheet for procedure.

4. Plans for sick children & staff

- Daily health screen is done to assure children/ adult are not sick
- If you are sick or feeling sick stay home. If you are sick or feeling sick notify staff if it is a child, and staff would notify supervisor.
- Boys & Girls Club would notify our public health nurse that works with us to determine what the next steps should be.
- If a child becomes sick in the program they would be removed from the room and placed in a sick room until parents are notified and can pick up.
- The room that child was in would be cleaned, sanitized, and disinfected.

5. Social Distancing throughout the day

- Group sizes will be up to 14 children and 1 adult
- Groups will remain the same with the same staff in the same room.
- We promote the 6 feet social distances at all times. If in traveling in the hallways make sure there are not any other groups in the halls at the time and if so maintain the social distance.

6. Source control and cloth face coverings

- Children/staff will wear face masks at all times in the program
- Children are allowed to take their masks off while they are outside while they are social distancing.

7. Workplace Ventilation

- Our KIDSTOP programs are in a school setting so the school takes care of making sure proper ventilation is being done. In the Boys & Girls Club programs, we follow the air flow guidance of the CDC.
- You are able to open windows in the rooms. Make sure they are closed and locked at the end of the day.
- Spending as much time outdoors doing activities when weather permits

8. Playground use

- We are not using any playground equipment at this time.
- You may bring kids outdoors in open areas
- Wash hands when coming back inside.

9. Meals and Snacks

- Kids bring their own lunch from home.
- Eating lunch and snacks in classrooms.
- If not able to eat in rooms stagger the meal times with a schedule for the cafeteria.
- All tables need to be cleaned and sanitized before/after eating.

10. Fieldtrips

- We are not doing any off site fieldtrips this summer. They will all be done virtually.

11. Communication and Training

- The plan is posted in the program where parents and staff can see it at all times.
- All staff are trained on the plan and any changes that are made.